



Enterprise Content Management Solutions

Powered by Aptus Solutions and EMC²

Documentum

- Aptus Solutions has the capabilities to provide you with complete Documentum solutions to your enterprise content and document management challenges.
- Delivering world-class Documentum solutions via our suite of software products: DocFlow, DocMail, DocReporter, Object Loader and Sensor.
- Integrated Documentum support, training and consultancy solutions tailored to your organisation and industry's specific needs.

Capture, manage and control your documents

with Aptus Solutions



Content management systems offer you massive gains in control, flexibility and cost efficiency. You can manage the collaboration of your colleagues, contractors, co-ventures, suppliers, regulators and clients on design, construction and operational documents in all formats while still assuring the authenticity and provenance of information.

Aptus Solutions brings industry knowledge and experience to deliver products and services which give you complete document management throughout your project lifecycles.

Aptus Solutions is a document management software specialist. Since 1997 we have delivered document and data management solutions to help organisations effectively and efficiently manage their information. Aptus Solutions provides enhanced information management solutions powered by best of breed software vendors, including EMC², Microsoft, SAP and IBM.

When we launched Aptus Solutions, document management software was only used by the largest of organisations and we worked as consultants to deliver each company's desired outcome from it. From our earliest days, we have also drawn on our experience to developing a suite of leading software products, shortening the consultancy engagement and placing the fruits of our considerable expertise in the hands of any enterprise.

If your organisation has unique needs that require a bespoke solution, we can deliver one. We can also supply off-the-shelf applications to accelerate bespoke solution development and keep costs down. Or we can offer a complete application that embodies document management best practice in a mature, proven, reliable and high-value application, which you can easily install and configure for yourself.



Software products designed to enhance your Documentum installation

Companies with the highest standards in safety, efficiency and compliance to regulation demand to know immediately the status of a project or the provenance of a design or plant maintenance decision. To address these needs, Aptus Solutions has created a suite of Documentum software products that integrate seamlessly with your EMC² Documentum installation.

“Aptus Solutions has proved to be flexible and responsive. Their knowledge, professionalism and commitment are ensuring that we are delivering a quality service to our business.”



Alan C Brown
Information Technology Services
Anardarko Algeria Company

DocFlow – transmittals for Documentum

DocFlow provides a transmittal solution when your organisation has a contractual obligation to know exactly when and by whom information and documents have been received and reviewed. It provides an audit trail that tracks multiple document versions sent to internal and external stakeholders. External recipients don't even have to be Documentum users for their receipt and responses to be logged.

DocMail – email management for Documentum

DocMail is a complete email management solution that will archive email messages and attachments in your Documentum content repository. Because it is standards based, it can work with a wide range of email software including Microsoft Outlook and Lotus Notes. You can set rules for automated archive management, easily retrieve emails and attachments from the repository and it is easy to install and use, requiring minimal training.

DocReporter – enhanced reporting for Documentum

DocReporter allows you to interrogate your Documentum database and generate a huge range of reports. Our software developers have created a SAP BusinessObjects rapid deployment template (RDT) that, once installed, enables your users to create reports using a simple drag-and-drop style report building approach. It includes all the features you would expect from BusinessObjects reporting functionality and allows you to distribute reports in a variety of formats that include PDF and XLS.

Sensor – real-time Documentum monitor

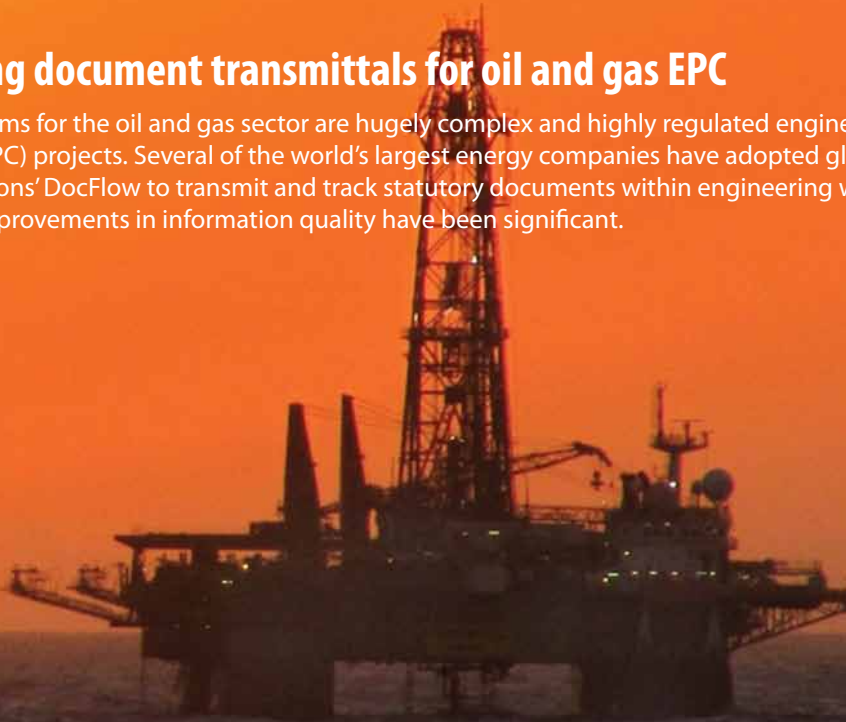
Sensor is real time monitoring software to accompany our Documentum suite of software products. It is designed to alert you by email or SMS text message if your Documentum installation is experiencing problems, such as low disk capacity or network packet loss. This enables you to take action before your users are affected.

Object Loader – bulk content uploading for Documentum

Object Loader is a bulk content import tool for Documentum. You can import and tag documents, drawings, including CAD, and other content into your central Documentum content repository in bulk. It is highly configurable and allows you to retain existing and add new metadata and attributes.

Engineering document transmittals for oil and gas EPC

Offshore platforms for the oil and gas sector are hugely complex and highly regulated engineering, procurement and construction (EPC) projects. Several of the world's largest energy companies have adopted global transmittal solutions via Aptus Solutions' DocFlow to transmit and track statutory documents within engineering workpacks. The reduction in errors and improvements in information quality have been significant.



Service solutions delivering integrated support

To support our products and Documentum configurations we offer a range of support services that include product support and helpdesk, bespoke development as required and upgrades and training to ensure you and your colleagues continue to gain the maximum benefit. We have been an EMC² Documentum partner since 1997 and support over 10,000 Documentum users in more than 30 locations worldwide, so have an infrastructure and expertise that you can trust to deliver.

Support

Support might range from ongoing user helpdesk support through to in-depth technical support for your IT team. We can tailor a support package that suits your needs and the capabilities of your users and IT personnel. This can be on a retained basis or as needed, with a clearly defined cost effective structure.

Intervention

The need for intervention will vary according to the product solutions in place, your organisation's size and complexity, and the capabilities of your IT team. We can deliver a comprehensive planned intervention schedule on a long-term basis, or deliver ad hoc services as required.

Upgrades

Upgrades may be required when new versions of your product solutions are released, if your organisation is rapidly growing, or if your core activities shift over time. We can implement product upgrades and assist with migrating your existing content management system onto new platforms to expand capacity and capabilities.

Training

Training your users can help your organisation gain greater benefit from your existing and new document management software. We can deliver bespoke training programmes to coincide with mass roll-out of new systems, or can conduct small batch training as part of induction programmes when new personnel join.



You may have highly specific industry and compliance requirements that off-the-shelf packages cannot meet. Our expert team of developers will deliver a solution that not only meets your specialist needs, but also integrates seamlessly with your existing IT infrastructure. To meet your more specialised and complex document and asset management requirements, we have partnered with best-of-breed vendors to integrate EMC² Captiva, BusinessObjects and IBM Maximo.

“Aptus has worked as a close partner with us. Their professionalism and commitment have helped ensure that the project has been a success.”

Ronald Mackintosh
Operations Director
Differentis



IT service company recruits Documentum software product partner

A managed IT services provider was tasked by a transnational utility corporation customer to locate and rapidly install a product-based transmittal solution for its Documentum installation. The IT service company identified DocFlow as the off-the-shelf software solution that could deliver a turnkey transmittal solution requiring no lengthy and expensive consultancy and development. With DocFlow installed, the utility customer has significantly improved supplier management and accountability.

Expert IT consultancy to ensure your Documentum solution is fit for purpose

The success of your enterprise content and document management project hinges on understanding from the outset what solution your organisation needs. We can help you to understand your organisation's information assets and processes. Then we can design your optimal content, information and knowledge management Documentum solution. If you already have a Documentum-based installation that requires enhancements, or simply want to explore how your processes and information management can be improved, we can help too.



Our experienced IT consultants have the breadth and depth of Documentum expertise to deliver a range of IT consultancy projects with a tightly defined scope, cost and outcome:

Information lifecycle management reviews

will help you better understand how information and content is currently used within your organisation. Our objective is to map out your information lifecycle and identify how your processes can be optimised. We will help you to identify information bottlenecks and rate determining steps in your processes that are having a negative impact on schedules and costs.

Enterprise content management reviews

can identify unstructured content within your organisation and develop opportunities to move it into a structured, managed and controlled environment. If your organisation does not have an existing document management solution, we can identify a Documentum solution that will best fit the needs of your organisation and your existing IT infrastructure.

Documentum Repository Health Checks

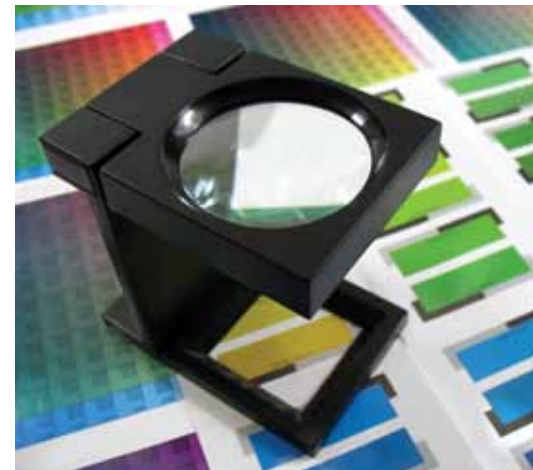
are designed to ensure that you are gaining maximum benefit from your existing enterprise content management system. Our Documentum Repository Health Check is a short and focused IT consultancy project that will audit your current installation, analyse the results and recommend a course of action. Once the scope of the audit is discussed and agreed, we will provide a senior technical architect from our team who will fully audit your installation, or review your planned installation. Our findings and recommendations will be documented as a formal, final report.

Bespoke development projects

recognise that your content and document management needs are unique. You may have highly specific industry and compliance requirements that standard Documentum installations cannot meet. Our expert team of developers will deliver a solution that not only meets your specialist needs, but integrates seamlessly with your existing Documentum installation and IT infrastructure.

“Aptus Solutions was professional at all times and provided us with a variety of skills and had a great understanding of the business. I would highly recommend Aptus Solutions.”

Theresa Macklin-Smith
Project Manager
IPC Media



Global publisher benefits from enterprise content management review

With over a million copyright images to manage, a global publisher commissioned an enterprise content management review to determine what automated content and rights management solutions were available. Its storage, display, business and records retention requirements suited a Documentum solution that reduced the need for costly and time consuming manual manipulation. The solution also introduced automatic copyright validation that resulted in improved revenue collection.



Aptus Solutions

We have been delivering mission-critical Documentum enterprise content and document management IT solutions since the 1990s. We can offer your organisation best-of-breed Documentum product solutions and tailored applications to meet your specific knowledge management needs.

Headquartered in London, England with a presence in Aberdeen, Scotland, Aptus Solutions was founded in 1997 to deliver content, document and data management solutions to help organisations effectively and efficiently manage their information. Our highly talented team of consultants and developers have strong industry and technical backgrounds, with experience of developing and implementing practical solutions in the sectors in which you operate.

We provide enhanced information management solutions from a number of software vendors, including EMC², Microsoft, SAP and IBM. We can supply both custom and off-the-shelf solutions to meet the requirements of all clients – from corporate and public sector enterprises to small and medium enterprises worldwide.

We operate in the following sectors:

- Oil, gas and petrochemicals
- Engineering and construction
- Property development
- Facilities and asset management
- Financial services and banking
- Legal and professional services
- Consulting services
- Transportation
- Media and publishing
- Telecommunications
- Information technology (IT)
- Pharmaceuticals
- Life sciences
- Healthcare
- National Health Service (NHS)
- Local and national government.



Our clients include:



Delivering Documentum solutions that put you in control of your content

Your organisation can increase its compliance, reduce costs, improve accuracy and enhance productivity by engaging Aptus Solutions to build your Documentum document management system.

To find out how Documentum solutions put document management back in your hands, contact us now:

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